

sustainit

(Junior) ESG Data Consultant

Are you ready to kick-start your career in the world of sustainability, data and tech?

Sustainit has a fantastic opportunity for a motivated and enthusiastic individual to join our team as an entry level ESG Data Consultant. This role is perfect for someone looking to gain valuable experience and build a strong foundation in data and system management.

In your role you'll have the chance to learn from our experienced team and contribute to exciting projects. You'll work on meaningful projects, gain hands-on experience, and be empowered to contribute fresh ideas.

Based in central Bristol, our team works in an ever-evolving sustainability and ESG landscape. The success of the businesses has stemmed directly from its people, and we pride ourselves on being adaptable, knowledgeable and proactive – always looking for new ways to support our clients on their sustainability journey.

This is a fantastic opportunity to join a dynamic team working with global brands spanning a variety of industries from Utility's, Travel, Financial, Automotive, Technology and more.

Day to day responsibilities:

- Answering client phone calls, JIRA tickets and emails for your allocated client accounts against specified service level agreement targets
- Attending and contributing to client support calls
- Providing administrative support for sustainability data management solutions (Enablon and UL cr360), including data administration, user support and recurring task management
- Assisting with technical system support for sustainability data management solutions, including bug fixes, configuration changes and management of data collection
- Supporting and working with project leads on software selection and data mapping projects
- Supporting with data testing and checking support alongside project leads
- Evaluating and contributing to client process documentation

Relevant experience:

- Familiarity with Excel and the ability to quickly learn new technologies and systems.
- Customer service experience including replying to emails and answering phones
- Previous internships, part-time work, or volunteer experiences in an IT, data entry or customer service facing role are a plus.
- Strong written and verbal communication skills for effective interaction with team members and clients.
- Proven ability to prioritize tasks and manage time effectively to meet deadlines.

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sustainitsolutions.com

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Pay, Benefits and Perks:

At Sustainit we believe in fostering a supportive, inclusive, and rewarding work environment. Here are some of the benefits you'll enjoy as a member of our team:

Competitive Salary (*Dependant on role and experience*): £24,000 - £26,500

Pension: 5% Nest pension employer contribution

Time Off: 28 holiday days including bank holidays, additional leave for years of service and your birthday off and Christmas shut down.

Work-Life Balance: Flexible work arrangements, including hybrid (2 days per week required in the office) or remote work options.

Health and Wellness: Comprehensive medical, dental, wellness cash plan.

Professional Development: Opportunities for career growth and advancement, including an personalised annual training budget and personal development plan.

Employee Assistance Program: Access to resources and support for personal and professional challenges.

Additional Perks: Company-sponsored events and activities such as annual Christmas and summer parties, quarterly offsite days and monthly social activities.

Giving Back: 1 day of paid leave to volunteer for the charity or organisation of your choice.

